

18.C.8.n



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

Vote of the Court:

September 4, 2018

Commissioners Court
Harris County, Texas

RE: Job No. 18/0164

	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Members of Commissioners Court:

Please approve the following awards on the basis of best proposals meeting requirements subject to applicable bond(s) to be received from the vendors and approve the attached Order authorizing the County Judge to execute the attached Agreement:

- Description:** Property Acquisition Services for Harris County
- Proposals Received:** Eleven (11) on June 25, 2018 (see attached)
- Vendors:** Jeffrey S. Ward & Associates, Inc. (Primary)
HDR Engineering, Inc. (Secondary)
- Term:** One (1) initial year with four (4) one-year renewal options
- Amount:** See confidential attachment
- Evaluated by:** Evaluation Committee Harris County Purchasing

After evaluating the proposals, it was determined that it is in the best interest of Harris County to award a primary and secondary vendor to ensure complete coverage for these services. The secondary vendor will be utilized when the primary vendor is unavailable or unable to fulfill the services required. The County Attorney's Office is preparing an Agreement with HDR Engineering, Inc. The award to HDR Engineering, Inc. is subject to execution of the Agreement. If HDR Engineering, Inc. and Harris County are unable to agree to an executable contract, Harris County reserves the right to negotiate with other proposers.

Purchase orders will be issued upon Commissioners Court approval.

Sincerely,

DeWight Dopslauf
DeWight Dopslauf
Purchasing Agent

Presented to Commissioner's Court

CAK/rjb
Attachments

cc: Flood Control District
Office of the County Engineer
Vendors w/o attachments

SEP 11 2018

APPROVE clm
Recorded Vol _____ Page _____

FOR INCLUSION ON COMMISSIONERS COURT AGENDA SEPTEMBER 11, 2018

Handwritten notes:
usa's hr + log agmt
Proc-copy Hr + 303 agmt
Rec'd 4 org agmt

CONFIDENTIAL UNTIL APPROVED BY COMMISSIONERS COURT AND AGREEMENTS ARE EXECUTED

Request for Proposal for Property Acquisition Services for Harris County

Eleven (11) proposals were received as follows:

<u>Vendors</u>	<u>Price</u>
Jeffrey S. Ward & Associates, Inc.	\$3,739,000*
Overland, Pacific & Cutler, LLC	\$5,937,000
HDR Engineering, Inc.	\$6,177,000*
Paragon Partners Ltd.	\$7,240,000
Contract Land Staff, LLC	\$9,310,000
Percheron Professional Services, LLC	\$9,330,000
Cobb, Fendley & Associates, Inc.	\$9,660,000*
ProSource Technologies, LLC	\$10,543,000
Lockwood, Andrews & Newman, Inc.	\$10,840,000*
Pinnacle Consulting Management Group, Inc.	\$11,370,000
Briggs Field Services, Inc.	\$14,677,000

*Best and Final Offers

Evaluation Information

The Evaluation Committee consisted of representatives from the Harris County Flood Control District, Harris County Office of the County Engineer – Real Property Division, and a representative from the Office of the Harris County Purchasing Agent. Upon careful evaluation of the proposals, vendor presentations and best and final offers, the Evaluation Committee selected Jeffrey S. Ward & Associates (primary) and HDR Engineering, Inc. (secondary) on the basis of best proposals meeting the needs and requirements of Harris County. It was determined that it is in the best interest of Harris County to award a primary and secondary vendor to ensure complete coverage for these services. The secondary vendor will be utilized when the primary vendor is unavailable or unable to fulfill the services required.

Jeffrey S. Ward & Associates received the highest overall evaluation score and HDR Engineering, Inc. received the second highest. Both vendors have extensive experience with acquisition services and experience with Federally funded projects which will provide Harris County with thorough coordination efforts needed with County staff for this complex project.

The remaining vendors were eliminated for the following reasons:

- Lockwood, Andrews & Newman, Inc. and Cobb, Fendley & Associates, Inc. were eliminated due to higher pricing.
- Briggs Field Services, Inc. was eliminated due to lack of previous experience with large projects.
- ProSource Technologies, LLC's proposal was focused on additional services not requested or needed at this time.
- Pinnacle Consulting Management Group, Inc.'s scope of work lacked details of the services to be completed throughout this project and provided a reference that was an employee of the company.
- Overland, Pacific & Cutler, LLC and Paragon Partners Ltd. were eliminated due to concerns with their timeframe in establishing local offices and ability to handle larger projects.
- Percheron Professional Services, LLC was also eliminated due to concerns with ability to handle large projects along with lack of previous home buyout project experience.
- Contract Land Staff, LLC was eliminated due to references giving mixed reviews and previous experience listed were all small projects.

Amount

Jeffrey S. Ward & Associates, Inc. (Primary)	\$3,739,000
HDR Engineering, Inc. (Secondary)	\$6,177,000

This project was developed and issued as a Request for Proposal, and as such it is requested that the evaluation and cost information remain confidential until Commissioners Court approves the award and an Agreements are executed. At that time, all responses may become available for public review under the "Public Information Act".